Design ideas brought to you from your friends at ......



# WORKING FROM HOME WITH PURPOSE

Tips and tools for carving out a useful work space at home

#### Find the joy in working remotely!

## Get more work done when you have:

- ✓ Good task lighting.
- Control of clutter.
- ✓ Comfortable environment.
- ✓ Noise solution.



#### Reduce the noise while working

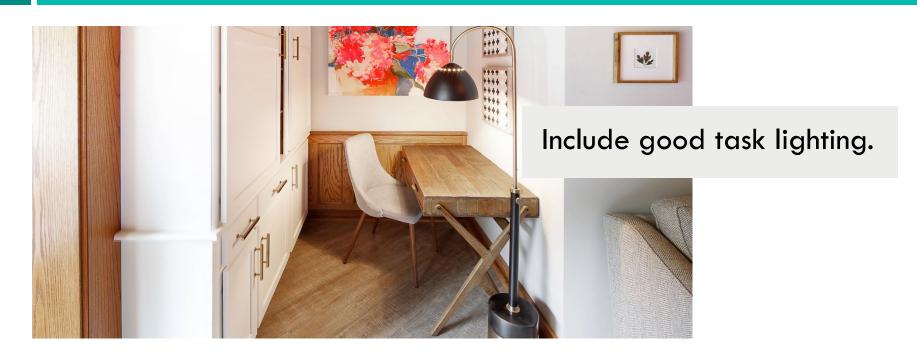
Create a room to work in that is soothing in color and sound; one that allows you to close yourself off from the noise in the rest of the house.

If you do not have a home office, ask yourself: 'Is there another room in the home I can work so I am alone?' Try a guest bedroom or basement; or use your own bedroom if there is space. Move distractions out of the room; out of site means out of mind.

If you do not have doors you close, use ear buds or a noise reducing headset; use an app on your phone with soothing background noise.



### Add a desk in a quiet corner



#### Wall space to organize and inspire



#### Desks that fit in with your decor





If you are able to work remotely, but do not have a designated room to use, add a narrow desk that does not look like a work station (like this one); when in use simply remove noise around you with ear buds.

#### Organize your bookcase

This is a great time to give your bookcase 'spring cleaning'. Here are my tips:

- 1. Remove everything from the shelves and purge what you don't use.
- 2. If you have a ton of books like this bookcase, re-arrange them by size, by color, and rotate them so some are horizontal and vertical.
- \*pro tip: paint the back of the bookcase a 'pop' of color so the books are not the focal point.



#### Multi purpose magnetic chalkboard

Yes, this idea is good for children (esp if home schooling), .....

**BUT** what a great way to organize your thoughts, work load, and positive powerful ideas you have and need right now!



#### Working with storage containers

Work containers and binders look better with personalized décor mixed in with it.



#### Take the time to renew your work space

You get super busy, and suddenly your desk is full of clutter; you can't find anything you need and your mind is now not clear.

Take the time to remove everything from your desk, and re-organize. It will allow you to focus!

